LOVEOCTAGONJAN16

Love Octagon

octagon
Bolton

DIRECT Debit

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

OCTAGON THEATRE TRUST LTD
HOWELL CROFT SOUTH
BOLTON
BL1 1SB

Service user number

4	4	1	6	7	8

Name(s) of account holder(s)

Reference

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Instruction to your bank or building society

Please pay Octagon Theatre Trust Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Octagon Theatre Trust Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DDI2

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Octagon Theatre Trust Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Octagon Theatre Trust Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Octagon Theatre Trust Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Octagon Theatre Trust Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Date:

Name: Title (Mr, Miss, Mrs etc)

Address

Post code

Email address (By including this you'll be able to fully benefit from the scheme and you'll also help us keep costs down.)

Contact number Birthday (dd/mm/yy)

If a joint membership, please include the following information:

Name

Email address (By including this you'll be able to fully benefit from the scheme and you'll also help us keep costs down.)

Post code Birthday (dd/mm/yy)

Are you happy to be recognised publicly for your donation? Yes No

I would like to donate the following amount until further notice.

Octagon Donor Single/Joint £8 / £16 per month £6 / £12 per month £4 / £8 per month

Octagon Donor Plus Single/Joint £25/£50 per month £15/£30 per month £10/£20 per month

Other amount £ per month / I enclose a cheque for £ to cover one year.

giftaid it **Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ and any donations I make in the future or have made in the past 4 years to: Octagon Theatre Trust Ltd Name of Charity

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please hand this to any member of staff or post to Octagon Theatre, Howell Croft South, Bolton, BL1 1SB

Thank you, you're amazing!

Registered Charity No. 248833

octagon
Bolton